
Job Description – Full Time Graphic and Web Designer

Join a dynamic, experienced and talented design studio on the NSW South Coast working on a wide variety of big and small projects. Our Graphic and Web Designer will be responsible for designing creative, beautiful and professional printed materials and websites. The position will report to Handmade Web & Design co-owner, Anthony Colfelt, an experienced manager who has mentored and led top design, user experience and production teams in Australia, the US and the UK for 20 years. They will also liaise closely with our team of developers and producers.

Key responsibilities

- **Designing printed materials** such as brochures, press advertisements, posters, booklets, logos and corporate identity materials for a wide variety of business types, sizes and styles.
- **Designing websites** that are up-to-date, on-trend, content-driven and with an understanding of how to make the best of current technologies and coding standards.
- **Communicating** with producers and developers clearly and professionally and delivering to agreed deadlines with a high degree of quality.

Required skills and characteristics

- An **undergraduate degree in graphic / web design** or similar.
- **Creativity** in approach to design problems with a **portfolio of excellent work to prove it** (it is fine to include work done as part of your degree, personal projects, voluntary work etc).
- Ability to create quality designs of **varying styles** that suit different clients.
- **Expertise with standard software** i.e. Adobe Photoshop, Illustrator and InDesign; Microsoft Office and familiarity with Gmail, Google Drive, Google Spreadsheets.
- Experience in **designing print materials** and preparing them appropriately for a printer.
- Some experience in **designing elegant, mobile-responsive and content-driven websites**.
- **Professional and friendly manner**, in person and in writing.
- Ability to take direction on design from the Creative Director and accept feedback from producers and developers with **receptiveness and professionalism**.

Terms

- Location: Handmade Web & Design's studio on Queen Street, Berry.
- Permanent full time from June/July 2018 (starting with paid casual part-time days as part of interview process).
- Remuneration: Annual salary from \$45,000–\$60,000 depending on skills and experience, plus superannuation, annual leave and \$100 per annum health/wellness voucher.

Background

Established in 2011, Handmade Web & Design has swiftly earned an outstanding reputation for world-class graphic and web design in the region. We are seeking a keen full time designer to join our team, to work on graphic design and web design for our clients across the South Coast and Sydney region.

How to apply

Please email the following THREE items to adele@handmadeweb.com.au by 31 May 2018:

1. CV
2. Portfolio (PDF or online)
3. Cover letter in PDF or Word introducing yourself and why you are interested in the role.